

DRAFT TO BE APPROVED

REXFORD FIRE DISTRICT 2025 ORGANIZATIONAL MEETING JANUARY 6, 2025

The meeting was called to order by Linda Van Schaick, Secretary/Treasurer and Presiding Officer at 6:30 p.m.

Members of the Board of Fire Commissioners are present: G. Pellerin, L. Gates, M. Trombley, R. Cote, P. Krawiecki, L. Van Schaick.

The following resolution was passed by a unanimous vote on a motion by M. Trombley/R. Cote.

BE IT RESOLVED that Larry Gates is hereby appointed as Chairman of the Board of Commissioners of the Rexford Fire District. L. Gates continued the meeting and began with the Pledge of Allegiance.

The following resolution was passed by unanimous vote on a motion by M. Trombley/P. Krawiecki.

BE IT RESOLVED that the regular meetings of the Rexford Fire District will be held on the second Monday of the month at 7:00 p.m. at the Rexford Firehouse located at 1601 Route 146, Rexford, New York 12148. The location and time of the meeting may be changed by further resolution of the Board of Fire Commissioners upon proper notification to the local media of such change.

The following resolution was passed by unanimous vote on a motion by R. Cote/M. Trombley.

BE IT RESOLVED that Linda Van Schaick is hereby appointed secretary of the Rexford Fire District. Said secretary is also appointed the Public Information Officer of the Rexford Fire District.

The following resolution was passed by unanimous vote on a motion by R. Cote/P. Krawiecki.

BE IT RESOLVED that the Daily Gazette Newspaper is the designated Official Newspaper of the Rexford Fire District. This publication is in general circulation within the Rexford Fire District.

The following resolution was passed by unanimous vote on a motion by R. Cote/M. Trombley.

BE IT RESOLVED that the Rexford Fire District will maintain membership in the following organizations:

- Association of Fire District of the State of New York
- New York Association of Fire Chief's.

The following resolution was passed by unanimous vote on a motion by R. Cote/M. Trombley.

BE IT RESOLVED that the Treasurer of the Rexford Fire District is authorized to pay in advance of an audit by this Board of Fire Commissioners of the Rexford Fire District the following claims. Such claims must be presented at the next meeting of the Board of Fire Commissioners of the Rexford Fire District for audit:

- Utility payment to National Grid
- Telephone payment to Charter Communications
- Cell phones payment to T-Mobile

- Roadrunner payment to Spectrum
- Payment to the U.S. Postmaster for postage expenses
- Water payment to the Town of Clifton Park □ Fuel payment to Town of Clifton Park.

The following resolution was passed by unanimous vote on a motion by R. Cote/G/Pellerin.

BE IT RESOLVED that the Rexford Fire District will work with Firefly Admin. Inc. as the administrator of the Service Award Program, with RBC Wealth Management as financial advisor.

The following were appointed or established by unanimous vote on a motion by P. Krawiecki/M. Trombley.

- The surety bond of the Treasurer shall be maintained at the recommended amount by the insurance company;
- Official Bank: 1st National Bank of Scotia.
- Attorneys: D'Amato Law Group LLP.
- Signer of checks: Linda Van Schaick, Treasurer or R. Cote.
- Signer of credit cards: L. Gates, L. Van Schaick, R. Cote, A. Cote, M. Westbrook.

The Fire Department Officers have been submitted for approval as follows:

- Chief, A. Cote
- 1st Assistant Chief, Maria Westbrook

A motion to approve the slate of Chief Officers as presented was approved on a motion by M. Trombley/G. Pellerin.

Service Award Program: It was noted that the awarding of points for 2025 was approved on a motion by M. Trombley/G. Pellerin.

Committee Chairs for the Board of Fire Commissioners were approved by unanimous consent of the Board on a motion by R. Cote/G. Pellerin:

- Building Maintenance: R. Cote and M. Trombley
- Building Usage: R. Cote
- Fire Equipment & Apparatus: L. Gates and M. Trombley
- Service Award Program: P. Krawiecki and G. Pellerin
- Insurance: P. Krawiecki and G. Pellerin
- District Long Range Planning: G. Pellerin, R. Cote, L. Gates, M. Trombley, P. Krawiecki.
- Budget Committee: Board Members and Treasurer
- New Legislation Committee: M. Trombley and G. Pellerin • Security: L. Gates

BE RESOLVED that approval was given on a motion by M. Trombley/G. Pellerin to retain Bryans & Gramuglia for auditing service.

BE IT RESOLVED that approval was given on a motion by R. Cote/P. Krawiecki to continue the cancer insurance rider for firefighters with McNeal Insurance Company.

The following were appointed or established by unanimous consent of the Board on a motion by M. Trombley/R. Cote.

- Smith's Automotive will be the provider for small repairs to the fire equipment and Chief's vehicles
- RMB Mechanical will be the provider for heating and air conditioning repairs
- Milton Caterpillar will be the provider for generator repairs
- Document Solutions of the North Country will be the provider for copier maintenance and repairs
- Maloney Plumbing LLC for all plumbing needs
- John Ray & Sons will be the provider for diesel fuel
- Charlton Septic Service for maintenance and service
- Apex Sewer & Drain for maintenance and service of floor drains
- Alarm & Suppression, Inc. for the hood inspection
- Northeast Fire Protection for extinguishers and alarm system maintenance
- MES for the breathing compressor, SCBA repair and service
- Accurate Pest Control for monthly pest maintenance
- Grastorf Enterprises for landscaping and snow plowing
- Premier Maintenance for emergency building maintenance
- Access Compliance, LLC for medical services
- Wiring Concepts – Ken Deming for electrical services
- Waterway Hose & Ladder Company for annual testing service
- Logical Net for internet and computer maintenance and security
- Capital Security for building fobs and security

BE IT RESOLVED that approval was given on a motion by M. Trombley/R. Cote for the John McLane Hose Company to provide fire service personnel for the District.

Approval to adjourn the meeting at 7:02 p.m. was given on a motion by G. Pellerin/P. Krawiecki...

Respectfully submitted,

Linda Van Schaick
Secretary