

## 8/14/23 Regular Monthly Meeting

Board of Fire Commissioners  
Rexford Fire District  
August 14, 2023

The meeting was called to order at 7:04 p.m. and began with the Pledge of Allegiance.

Present from the District: L. Gates, C. Ryan, M. Trombley, P. Van Schaick, R. Cote L. Van Schaick.

Company: A. Cote.

### Minutes:

The minutes of the regular monthly meeting of 7/10/23 were approved, on a motion by P. Van Schaick/M. Trombley.

### Treasurers Report:

The Treasurer's Report for 7/1 –7/31/23 was approved on a motion by C. Ryan/M. Trombley.

### ACCOUNTS:

Mastercard (A. Cote)	Bldg./Equip./Refreshments/Office Equip/Postage/gas	1,569.94
Mastercard (L. Van Schaick)	Postage	126.00
Accurate Pest Control	July service contract	60.00
Grastorf	August Contract	1,400.00
Smith's Automotive	51-5 Preventative Maintenance/EGR valve	1,844.89
McNeil Insurance	Insurance premium	1,030.40
Alarm & Suppression	Kitchen hood inspection	200.00
Bryan's & Gramuglia	Audit	1,750.00
Nott Street Office	Office supplies	90.00
Wiring Concepts	Install outside lights on building	1,360.00
Logical Net	August IT services	355.90
RMB Mechanical	Air conditioner service	744.00
A. Brisson	July custodial	400.00
Waterway	Hose/ladder/pump testing	3,596.25
Patty Young	Refreshments for monthly meeting	35.00
National Grid	Elec. \$1,034.08/Gas \$74.98	1,109.06
Spectrum	Roadrunner	89.99
T-Mobile	Cell phones	270.51

Charter Communications	Bldg. phones	105.65
Verizon	Credit	(4.61)

Approval was given to pay all verified bills on a motion by R. Cote/C. Ryan.

<b>Total</b>	<b>\$16,266.93</b>
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**Communications:**

Information was received concerning the following:

A notice was received stating our AUD reports have been filed and are up-to-date;

A letter was received from the John McLane Hose Company stating that at their monthly meeting on 8/8/23, Ryan Ross has been removed from the company as a social member;

A notice of training to be held on 10/27 - 28/2023;

A copy of a check that has been returned to Traveler's Insurance as we have been instructed by McNeil & Company that they will handle the insurance claim for the damage to 51-5;

A letter was received from Saratoga County Noting the 2024 assessment and our statutory spending limit for preparing our 2024 budget;

A notice from the Fire District Association of the Capital Area concerning a Pesh vs. NFPA seminar to be held on 9/12/23 from 6-9 p.m.

**Chief's Report:**

There were 12 alarms in June with 85 alarms YTD.

Erin Nebolini has passed the NYS EMT exam and will now need to be cleared by Clifton Park CICD with a minimum of 6 calls with a certified EMT.

C. Miranda is now certified as an interior firefighter.

Captain Gaffney is working on updating the SOGs.

A letter was sent to Alec Cameron concerning his intentions as a firefighter. If there is no response from him, he will be removed from the company and required to return his gear.

A. Cote inquired as to the status of our check from the DEC Grant and found that the Ranger has not submitted the necessary paperwork in order for us to be paid.

The PM's for 51-1 and 51-2 will be completed the week of August 21.

Rexford was asked to cover for Alplaus FD on 8/26 beginning at 12 noon through 8 a.m. on Sunday 8/27.

The positive pressure fan has arrived and has been installed on 51-2.

The new computer for the Chief's office has arrived and is working well and the old computer, HP model P-7-1026, Serial #MXU12011P needs to be salvaged. Approval was given on a motion by P. Van Schaick/R. Cote to salvage the computer.

## **Board Member Reports:**

### **C. Ryan:**

C. Ryan discussed the need to decide on an attorney soon as our present attorney is retiring at the end of the year,

C. Ryan asked if the owl has been installed on the building yet. A. Cote stated it has not been installed.

### **M. Trombley:**

M. Trombley discussed the newsletter received from the Fire District Association describing the legality of publishing notices covered by General Municipal Law 35.

M. Trombley stated that A. Brisson is a contractor with the district and needs to be removed from worker's compensation,

### **P. Van Schaick:**

P. Van Schaick noted the increase in the LOSAP funds this month.

A new contract has been received from Firefly, Inc. and needs to be signed by the Board chairman accepting the \$100 increase in their fee covering the next two years. The contract for 2024 and 2025 will be \$3,275 plus a \$1,500 retainer fee. Approval was given on a motion by L. Gates/P. Van Schaick to accept the contract with Firefly, Inc.

P. Van Schaick presented plans for the plaque to be placed on the memorial wall for the tree planted in memory of Ruth Van Schaick. The cost of the plaque is \$220. Approval was given on a motion by L. Gates/R. Cote to purchase the plaque for \$220.

### **R. Cote:**

R. Cote submitted \$875 that was received from the rental of the community room, for deposit to the general fund savings account.

Alarm & Suppression cancelled the previously scheduled appointment and will now complete the sprinkler testing on 8/29 at 12/30 p.m.

The lights have been purchased and Adirondack Landscaping will install them on the tree near the driveway entrance.

The lights have been installed by the memory plaques on the wall near the building entrance.

Night Rider is scheduled to strip and wax the community room and hallway floors as well as clean the kitchen floor on 8/23 & 8/24.

KMB will do the kitchen hood inspection and clean the ovens on 9/6.

### **L. Van Schaick:**

The completed audits have been received from Bryan's & Gramuglia along with the AUD reports they submitted to the comptroller's office.

L. Van Schaick will work on the 2024 budget and present the information to the Board at the September meeting.

**L. Gates:**

The parts to complete the repairs on 51-5 are due to arrive at Vander Molen this week and be completed as soon as possible.

L. Gates noted the 100<sup>th</sup> Anniversary celebration will be on 9/16 from 3 – 8 p.m.

Approval was given to adjourn the meeting on a motion by P. Van Schaick/M. Trombley at 8:36 p.m.

Respectfully submitted,

Linda Van Schaick  
Secretary