**6/10/19 Regular Monthly Meeting**

Board of Fire Commissioners

Rexford Fire District

June 10, 2019

The meeting was called to order at 7:01 p.m. and began with the Pledge of Allegiance

Present from the District: L. Gates, P. Van Schaick, M. Trombley, S. Lessard, R. Cote, L. Van Schaick.

From the Company: A. Cote, D. Tullock, J. Gaffney.

Guest: Steve Sawn, our insurance representative, discussed the changes to our insurance policy which is due for renewal. Approval was given on a motion by P. Van Schaick/M. Trombley to continue with ESIP insurance.

J. Gaffney thanked the Board for her approval to attend training in Lake Placid and presented her proof of attendance at the training.

D. Tullock noted that 10 folding chairs are missing and questioned when the pavilion will be done.

**Minutes:**

The minutes of the regular monthly meeting of 5/13/19 were approved on a motion by R. Cote/S. Lessard.

**Treasurers Report:**

The Treasurer’s Report for 5/1 –5/31/19 was accepted on a motion by P. Van Schaick/R. Cote.

# **ACCOUNTS:**

National Grid $268.58 gas/$526.75 elec./$14.08 svc charge 809.41

Mastercard (A. Cote) Refreshments/Hotel./Office equipment/misc./gas 859.52

Mastercard (L. Van Schaick) 0.00

Grastorf Monthly grounds contract (June) 900.00

T. Robak Mileage to training 23.78

B. Staulters May custodial 350.00

Time Warner Cable Phones $102.48/Roadrunner $75.99 178.47

Verizon Cell phones 36.69

Town of Clifton Park Gasoline – 263.5 gallons 484.53

Medical Warehouse AED pads 62.16

Document Solutions Monthly service contract 30.00

RBC 2018 points contribution 11,015.28

**Total $14,749.84**

Approval was given to pay all verified bills on a motion S. Lessard/R. Cote.

**Communications:**

Information was received concerning the following:

Open House at LaRosa Automotive on 6/21.

**Chief’s Report:**

There were 7 alarms for April with 47 YTD.

Yearly PM’s on the trucks will be done in mid July.

Cell phone 378-6852 has been placed on hold until needed and we will not be billed for this phone.

J. Gaffney set up an account with Medical Warehouse to purchase our med supplies and they will direct bill us. She is also working with our medical director and Remo so we can start carrying check and inject Epi pens.

A. Cote requests taking 512 to the Alplaus 4th of July parade and requests taking 512 and 515 to the 4th of July fireworks detail at the Clifton Commons with Jonesville.

Ted and Jeff have completed Firefighter 2 training.

A. Cote and J. Gaffney completed training at the IAC conference in Lake Placid and have submitted certificates of completion to the Board.

The previously approved battery backup has been received and installed.

One set of AED pads have been purchased to replace the pads expiring on July 1st.

**Board Member Reports:**

**P. Van Schaick:**

P. Van Schaick received information from Penflex concerning the LOSAP program and is in the process of distributing the information to the membership.

This past month saw a significant loss in our LOSAP funds.

Penflex has had a large turnover of employees and has now changed the way they are handling their accounts. P. Van Schaick recommends investigating Firefly to handle our accounts.

**M. Trombley:**

M. Trombley spoke with Milton Cat in regard to our generator maintenance contract.

**S. Lessard:**

S. Lessard suggested honoring B. Staulters with a cake at our next Board meeting on the occasion of his retirement as our custodian.

**R. Cote:**

R. Cote submitted $300 for deposit to the general fund savings account for rental of the community room and received the required proof of insurance from Andrea Fank for her event.

R. Cote recommends A. Bryson for the position of custodian replacing B. Staulters. Approval was given on a motion by L. Gates/P. Van Schaick to contract with A. Bryson as custodian for the monthly cost of $350.

Three new soap dispensers have been installed in the bathrooms.

R. Cote is researching vendors for our janitorial supplies.

Best Refrigeration was called to repair the refrigerator.

Three bids have been received for Sealcoating the parking lot. They are as follows: Sealcoating Services of Clifton Park, $3,795; Prestige Sealcoating, LLC. $3,900; T.L.T. Sealcoating & Striping Services, Inc., $4,000. Approval was given on a motion by R. Cote/P. Van Schaick to contract with Sealcoating Services of Clifton Park to seal the parking lot.

Three bids have been received for completing the pavilion kitchen. They are as follows: Fobare & Company, $14,900; Premier Maintenance, $7,975 plus the cost of cabinets; Homecrest Kitchens, Inc., $4,675 for cabinets only. Approval was given to contract with Premier Maintenance, once the building permit is approved, at a cost not to exceed $15,000.

**L. Van Schaick:**

L. Van Schaick spoke with our auditor, R. Dinolfo, concerning purchasing shirts for Board members and holding an annual dinner for the Board and fire company officers. R. Dinolfo said purchasing shirts for the purpose of promoting the fire district and holding a working dinner is appropriate for using district funds.

**L. Gates:**

L. Gates noted the compressor is fixed and the old motor will be rebuilt.

The Grant paperwork is completed and will be sent in.

L. Gates will contact Cheryl Reed at the Town of Clifton Park Building Department in regard to the handicapped signs in the parking lot.

The application for Kwesi Cooper’s request for firefighter membership has been posted for 30 days. Approval was given on a motion by L. Gates/P. Van Schaick to deny the request for membership due to his living too far from our district.

L. Gates will be out of town at the Chief’s Show for the rest of the week.

A motion by P. Van Schaick/S. Lessard was approved to adjourn the meeting at 9:14 p.m.

Respectfully submitted,

Linda Van Schaick Secretary