**7/8/19 Regular Monthly Meeting**

Board of Fire Commissioners

Rexford Fire District

July 8, 2019

The meeting was called to order at 7:01 p.m. and began with the Pledge of Allegiance

Present from the District: L. Gates, P. Van Schaick, M. Trombley, S. Lessard, R. Cote, L. Van Schaick.

From the Company: A. Cote.

**Minutes:**

The minutes of the regular monthly meeting of 6/9/19 were approved on a motion by S. Lessard/R. Cote.

**Treasurers Report:**

The Treasurer’s Report for 6/1 –6/31019 was accepted on a motion by P. Van Schaick/R. Cote.

# **ACCOUNTS:**

Milton Cat Battery/labor 537.49

Document Solutions Monthly contract May $46.83/July $30.10 76.93

Burnt Hills Hardware Stencils/batteries 16.98

Access Health Bob West- Physical/Fit test/EKG 210.00

Accurate Pest Control Monthly service – June 50.00

Bill Staulters June custodial 350.00

Best Refrigeration Repairs to refrigerator 100.00

Penflex Administrative fees 1,036.00

Air Compressor Engineering Motor/Labor/Shipping & Handling 1,375.20

McNeil & Co. Insurance Insurance policy 6/1/19-6/1/20 16,556.53

Time Warner Cable Phones 102.48

Verizon Cell phone 42.32

National Grid $562.62 elec./$100.25 gas. 626.87

Grastorf Monthly grounds contract (July) 900.00

NYS Dept. of Health Laboratory Registration Application for Glucometer 200.00

Approval was given to pay the above verified bills on a motion S. Lessard/M. Trombley

Vander Molen Repairs to 511 231.94

Approval was given to pay Vander Molen on a motion by R. Cote/S. Lessard. L. Gates abstained.

Time Warner, Mastercard and Gary’s Treasures statements have not arrived as of this date. Approval was given on a motion by S. Lessard/R. Cote to pay the invoices upon arrival.

Gary’s Treasures Shirts 158.00

Mastercard (A. Cote) Refresh./Equip./Office Equip./Training/Postage 506.47

Time Warner Roadrunner 75.99

**Total $23,156.20**

**Communications:**

Information was received concerning the following:

M & T Bank solicitation;

Lansing Engineering in regard to proposed building across the street;

Emergency Services Advisory Board minutes.

**Chief’s Report:**

There were 14 alarms for June with 61 YTD.

Yearly PM’s on 511, 512 and 513 are scheduled for the end July.

Semi-annual batteries in the packs will be changed the month. The approximate cost will be $75.

J. Gaffney has completed the necessary paperwork to obtain EPI (check and eject), Albuterol and Glucose monitoring for the Department of Health. Training will hopefully begin next month. A. Cote requested $200 to Department of Health to obtain the certification.

A. Cote requested $200 to do burn and transfer training at the transfer station. Lake Auto will deliver and pick up the vehicle to be used. Approval was given on a motion by L. Gates/S. Lessard.

A. Cote ordered a new helmet. The approximate cost is $320.

A. Cote requested the purchase of 4 adaptors for 512 and 513 in order to be able to connect to Schenectady County hydrants and drill with Niskayuna Districts 1 and 2. The cost per adaptor is $38.50 for an approximate total of $154.

A refrigerator for 511 and 512 was discussed in order to keep water colder for safety reasons. A. Cote requests the purchase of 2 refrigerators for a cost not to exceed $2,800.

Approval was given on a motion by P. Van Schaick/S. Lessard to pay Department of Health $200, purchase adaptors for a cost not to exceed $154 and purchase to refrigerators for a cost not to exceed $2,800. L. Gates and R. Cote abstained.

Genesis and Hurst extrication tools have been investigated for the grant. The committee agreed on the purchase of Genesis with the exception of struts which will be purchased from Hurst. The cost of the tools exceeds the amount allowed for the grant we’ve been approved to receive. Approval was given on a motion, for the district to pay the additional cost over the amount of the grant, by P. Van Schaick/R. Cote. L. Gates abstained.

The 2008 Chief’s vehicle not in use has been parked out back and does not start. R. Cote suggested trying to sell it and a discussion followed. This vehicle is in fair condition with 115,000 miles. L. Gates will put it up for bid with an opening bid of $3,500. If a fire department bids on it the lights and siren will remain on the vehicle. If an individual bids on it, the lights and siren will be removed. Bids need to be submitted by 7 p.m., Monday, August 12, 2019, the date of our next meeting. Approval was given on a motion by R. Cote/S. Lessard to salvage the 2008 Chief’s vehicle.

The department participated in Alplaus 4th of July competition and received 1st place in one event and 1st place overall.

**Board Member Reports:**

**P. Van Schaick:**

P. Van Schaick noted that Penflex has sent the $700 check to those members who qualified for the payment with their 2018 points. P. Van Schaick is seriously thinking of moving to Firefly to manage our LOSAP program and will investigate what Firefly would offer and their fees. A motion was approved by L. Gates/M. Trombley to investigate Firefly and move to this company.

**M. Trombley:**

Nothing to report.

**S. Lessard:**

S. Lessard Thanked the Chief for their participation in the Alplaus 4th of July parade.

**R. Cote:**

R. Cote submitted $229.13 for deposit to the general fund savings account for rental of the community room.

A letter needs to be sent on letterhead to Child Time of Clifton Park, who held their graduation here, in order to collect the fee due for rental of the community room. R. Cote will take care of this.

R. Cote needs the custodial contract for our new custodian, Alan Brisson. The contract will be for the remainder of 2019 and will be renewed on 1/1/20.

R. Cote recommends A. Bryson for the position of custodian replacing B. Staulters. Approval was given on a motion by L. Gates/P. Van Schaick to contract with A. Bryson as custodian for the monthly cost of $350.

Repairs: The motion sensors in the truck bay need to be repaired/replaced. Seals need to be replaced on the toilets. Approval was given on a motion by L. Gates/P. Van Schaick to contact Pat Maloney to do our plumbing work.

A portion of the parking lot has been sealed and the remaining work should be completed on Wednesday.

R. Cote would like to use Hillyard for our building supply needs. They would replace our soap dispensers and paper towel holders. Approval was given on a motion by P. Van Schaick/S. Lessard to contract with Hillyard for our building supplies.

The color of shirts for commissioners was discussed.

R. Cote will investigate the purchase of a new refrigerator.

**L. Van Schaick:**

L. Van Schaick will speak with our auditor as to the use of district funds for our 100th anniversary celebration.

**L. Gates:**

L. Gates noted where we are in the Grant process.

A motion by P. Van Schaick/M. Trombley was approved to adjourn the meeting at 8:35 p.m.

Respectfully submitted,

Linda Van Schaick Secretary