**1/14/19 Regular Monthly Meeting**

Board of Fire Commissioners

Rexford Fire District

January 14, 2019

The meeting was called to order at 7:05 p.m. and began with the Pledge of Allegiance.

Present from the District: L. Gates, P. Van Schaick, M. Trombley, S. Lessard, R. Cote, L. Van Schaick.

From the Company: A. Cote, R. Paquin, D. Tullock.

**Minutes:**

The minutes of the regular monthly meeting of 12/10/18 were amended to include A. Cote’s attendance and approved on a motion by P. Van Schaick/S. Lessard.

The minutes of the Special Meeting of 12/28/19 to approve the slate of Chief Officer’s was approved on a motion by S. Lessard/M. Trombley.

The minutes of the 2019 Organizational Meeting were approved on a motion by M. Trombley/P. Van Schaick.

**Treasurers Report:**

The Treasurer’s Report for 12/1 –12/31/18 was accepted on a motion by M. Trombley/R. Cote.

# **ACCOUNTS:**

Randy’s Tire & Service Tires/wiper blades for 2015 Chief’s vehicle 853.05

VFIS Insurance Services LLC Cancer coverage policy 1,507.00

Grastorf Monthly grounds contract (January) 900.00

Town of Clifton Park Gasoline 9/1/18 – 12/31/18 471 gallons 946.23

Clifton Park Water Authority Water usage 9/13/18 – 12/31/18 7900 gallons 128.01

John Ray & Sons Diesel fuel (trucks & generator) 528.3 gallons 1,455.58

NYS Assoc of Fire Chiefs Annual dues – A. Cote 40.00

B. Staulters December custodial 350.00

Access Health 13 FF physicals, 16 Fit Tests, 13 EKG 2,883.00

Adirondack Overhead Door Remote for 514 bay door 225.00

Mastercard (G. Kreig) Bldg./Refreshments 152.26

Mastercard (A. Cote) Refreshments/Office supplies 229.30

Mastercard (L. Van Schaick) Postage 150.00

Burnt Hills Hardware Misc. 3.58

Smith’s Automotive 515 Inspection/repairs, 51 service/repairs 689.72

Napa Auto Parts Headlight bulb for 510 44.99

Assoc. FD Capital Area Annual dues 100.00

Garrison Equipment for new truck 4,591.16

B-Lann Hood inspection 167.20

MES Air pack testing 1,050.03

No. Country Xerographic Color copier 779.00

F. Pedinotti Gym membership 119.00

Town of CP Highway Dept. Gasoline 5/1/18 – 8/31/18 323.5 gallons 700.78

Daily Gazette Legal notices for Ann. Election/Special & Org. mtgs. 47.88

Accurate Pest Control Monthly service - December 50.00

Time Warner Roadrunner/building phones 174.54

Verizon Cell phones 104.90

National Grid $528.37 elec./$890.98 gas/$13.40 svc. charge 1432.75

**Total $19,874.96**

Approval was given to pay all verified bills on a motion R. Cote/S. Lessard.

**Communications:**

Information was received concerning the following:

Fire & EMS conference at Turning Stone;

Emergency Services Advisory Board minutes.

**Chief’s Report:**

There were 13 alarms for December and 121 total for 2018.

LOSAP was posted on 1/1/19.

Firematic officers are Captain R. Paquin, Captain M. Natale, Captain J. Gaffney, Lt. T. Robak, Safety Officers, J. Borowiec and A. Craver.

A. Cooper and K. Cooper have not been in attendance for some time and are not responding to mailing concerning their intentions so A. Cote will request they be removed from the company.

A. Cote is contacting A. Pazro and A. DeLuke concerning their return to active service.

Car 51 is going to Morris Ford for remote repair. 511 has a problem with the rear discharge and there is a recall on 512 concerning the brake lights.

Boards on the air packs need to be replaced due to a battery issue. The cost to correct the problem is $1,370.75. The necessary insurance paperwork has been completed for reimbursement.

A. Cote met with Verizon to upgrade the two cell phones. New cases will be ordered. A. Cote also investigated the purchase of I-pads. The cost per I-pad is $309.99 plus a $40 monthly charge. He will continue to investigate the possible purchase.

Recertification training was completed by A. Cote and R. Goodell on 12/20. R. Paquin, R. Godell, A. Cote and J. Gaffney will participate in training on 2/7 and 2/26 CPR recertification training will take place at our firehall.

A. Cote and J. Gaffney are requesting approval to attend an EMS conference in May. The cost of the registration is $275/person and the room is $466/person.

A. Cote is requesting a 2019 Drill food budget.

Two helmets have been purchased, 1 yellow for J. Gaffney and 1 blue for A. Craver.

We are in need of AED pads and one battery for a total cost of $393.

Safety vests need to be replaced. The cost per vest is $31. The cost to replace 30 vests is $930. The Board recommended purchasing 20 vests.

Approval was given on a motion by P. Van Schaick/R. Cote for the Chief to replace the air pack boards at a cost not to exceed $1,500, training for A. Cote and J. Gaffney, a refreshment budget not to exceed $3,000, the purchase of a battery and AED pads at a cost not to exceed $400 and the purchase of 20 safety vests at a cost not to exceed $620 plus shipping charges on any of the purchases.

**Board Member Reports:**

**R. Cote:**

R. Cote submitted $200 for deposit to the general fund savings account for rental of the community room and also a copy of the Oath of Office she completed with the Town of Clifton Park.

**P. Van Schaick:**

LOSAP forms being submitted by the Chief will need to be notarized.

RBC sent a form to be signed by P. Van Schaick, L. Gates and L. Van Schaick.

There was a loss of $9000 to the LOSAP program this past month.

**M. Trombley:**

M. Trombley inquired about the investigation of other fire districts and how they handle an outgoing chief and filling vacancies. L. Gates stated he is working on the letter. M. Trombley would like to request questions from firefighters concerning their concerns in this matter. R. Paquin asked to request Rules & Regs from neighboring districts.

M. Trombley submitted a copy his completed Oath of Office formed signed at the Town of Clifton Park.

**S. Lessard:**

Nothing to report.

**L. Van Schaick:**

L. Van Schaick will contact R. Dinolfo to complete our AUD report for 2018.

**L. Gates:**

L. Gates questioned A. Cote about the condition of 510 and should we be getting rid of it. R. Cote suggested selling the vehicle. Approval was given on a motion by P. Van Schaick/R. Cote to sell the 2008 Ford.

Board meeting dates will be posted on the web page.

L. Gates would like 2018 meeting minutes and every month going forward sent to President Paquin.

A motion by S. Lessard/ P. Van Schaick was approved to adjourn the meeting at 8:20 p.m.

Respectfully submitted,

Linda Van Schaick Secretary